

North Attleborough School Committee  
Meeting Minutes  
August 6, 2012

The North Attleborough School Committee met on Monday, August 6, 2012 at 7:00 P.M. in the James M. Rice Conference Room at the Woodcock Administration Building.

Committee members present included: Christopher Frost, Neal Gouck, Joan Meilan and Carol Wagner. James McKenna, Kevin O'Donnell and Chip Poirier were not in attendance.

Superintendent Suzan Cullen, Assistant Superintendent Joel Antolini, Business Administrator David Flynn and Facilities and Grounds Administrator Kyle Kummer represented Central Administration.

Chairman Frost called the meeting to order at 7:00 p.m.

Pledge of Allegiance followed.

Chairman Frost thanked North TV for manning the video controls.

### **RECOGNITION**

Superintendent Cullen shared with the Committee members Step Up Day at the High School which is being sponsored by the Bristol County Saving Bank welcoming all incoming freshman on August 16<sup>th</sup> from 10:00 a.m. to 1:00 p.m.

### **PRESENTATIONS**

#### **MSBA Status of Science Lab Initiative and Roosevelt Avenue Windows**

Mr. Kyle Kummer presented the following information explaining the MSBA process and protocol stating that North Attleborough will be expected to bond 100% of the projects' cost upfront; however the MSBA will reimburse 52.06% on all eligible project related costs on a monthly basis as they are incurred and the Town will have the amount being reimbursed by the MSBA prior to a local vote; the MSBA strives to work with local communities to create affordable, sustainable, and energy efficient schools across Massachusetts and has prequalified consultants to expedite the improvement processes for two of their programs: The Science Lab Initiative program and the Accelerated Green Repair program (Roosevelt Avenue Windows) which are composed of an Owners Project Manager (OPM), a designer (Architectural Firm), and the School District. Mr. Kummer stated that North Attleborough was fortunate enough to be selected to participate in both of the programs stating that the feasibility study is required by the MSBA for the Science Lab Initiative, but not for the Accelerated Green repair and that the study will take approximately three months and the District and its team will collaborate with the MSBA to document their educational program, generate an initial space summary, document existing conditions, establish design parameters, develop and evaluate alternatives, and recommend the most cost effective and educationally appropriate preferred solution to the MSBA Board of Directors for their consideration. Mr. Kummer stated the following timeline for said projects: June 7<sup>th</sup> invited by the MSBA to participate in the Science Lab Initiative June 22<sup>nd</sup>; the District finalized contract negotiations with OPM and Designer; July 12<sup>th</sup> Preliminary Design Review with the MSBA; August 10, Preferred Schematic Design Review with the MSBA (Preferred Solution to be reviewed); September 27<sup>th</sup>; Project Scope and Budget Submission to the MSBA; October 15; vote to appropriate funding in support of the project (Pending approval by the MSBA BOD); November 14<sup>th</sup>; MSBA Board of Directors approves the project to move forward into Bidding/Construction; September 1, 2013, construction to take place over the summer of 2013 Science labs and renovation of displaced classrooms to be completed prior to first day of classes.

Mr. Kummer stated that the official project budget will not be finalized until the MSBA BOD has approved the project and the project team anticipates a total project cost of approximately \$4,000,000 which is a very early stage estimate that is subject to change. Mr. Kummer again stated that a formal estimate will be provided to the District prior to the September 27, 2012 submission to the MSBA.

Town Administrator Mark Fisher and High School Principal Scott Holcomb were available for any questions and/or comments.

Town Administrator Mark Fisher stated that the funds from this project would affect the FY15 Capital Improvement Plan budget and that the project would be funded within the Proposition 2 ½

Mr. Kummer continued by presenting the 2013 CIP Projects:

- \$561,821 for Technology Plan, 2013 CIP, Article #6 Annual Town Meeting
  - We are receiving proposals for all of the equipment. We already have \$470,000 worth of purchase orders and the rest will be completed over the Summer. Some of the items may take a couple months to actually get installed, but virtually all of the funds will be committed by the end of Summer.
- \$96,000 for Special Education Bus, 2013 CIP, Article #6 Annual Town Meeting
  - We have just sent out a PO for \$89,249.
  - It is expected to be delivered the last week of September.
- \$201,342 for Community School Haz-Mat, 2013 CIP, Article #6 Annual Town Meeting
  - This work needs to be done while school is out, so it won't be done until next Summer.
- \$95,000 for Expanding Door Security, 2013 CIP, Article #6 Annual Town Meeting
  - This security work is ongoing all the time.
  - It will be spent throughout the year on door replacements.
- \$35,000 for High School Clocks, 2013 CIP, Article #6 Annual Town Meeting
  - We've already been getting proposals for this.
  - This project will take place by this Fall and we expect to spend the entire amount.
- \$20,000 for HS Bleachers, 2013 CIP, Article #6 Annual Town Meeting
  - We will be buying the materials and hope to do most of the work ourselves.
  - We anticipate this work to be completed this Fall.
- \$48,000 for District Carpet, 2013 CIP, Article #6 Annual Town Meeting
  - We anticipate this work to happen this Fall.
  - This work will consist of modular building carpet replacement.
- \$180,000 for Middle School phones & PA, 2013 CIP, Article #6 Annual Town Meeting
  - This work is still in the planning stage. We would like to see this work completed over one of this year's holiday breaks.
- \$50,000 for Falls Rooftop HVAC Units, 2013 CIP, Article #6 Annual Town Meeting
  - This work is still in the planning stage and it should be completed this Fall.
- \$35,000 for Roosevelt Dishwasher, 2013 CIP
  - This work is still in the planning stage and it should be completed this Fall.
- \$215,000 for High School Cooling Tower Replacement 2011 CIP, Article #6 Annual Town Meeting
  - This work has been awarded and it will be completed this Fall.

- \$120,000 Removal of Potentially Hazardous 2011 CIP, Article #6 Annual Town Meeting
  - The abatement work has been completed and we are in the process of procuring the new tile.
  - This work was performed over the past two years at both the Martin Elementary School last year and the Falls School this year.
  
- \$28,000 for High School PA System 2012 CIP, Article #6 Annual Town Meeting
  - This work has been completed.

**ACTION ITEMS**

**BILLS DATED**

Chairman Frost called for a vote to approve bills dated June 7, 14, 21 & 28; July 5, 12, 19 & 26, 2012 so moved by Mr. Gouck seconded Mrs. Meilan voted and passed unanimously.

**MINUTES**

Chairman Frost called for a vote to approve the June 11, 2012 School Committee meeting minutes so moved by Mr. Gouck seconded by Ms. Wagner so voted and passed unanimously.

**ACTION ITEMS ~ REQUIRING VOTES**

Vote to approve a *second reading* of the revised Wellness Policy File ADF as recommended by the Curriculum/Policy subcommittee.

Chairman Frost made a motion to approve a *second reading* of the revised Wellness Policy as recommended by the Curriculum/Policy subcommittee so moved by Mr. Gouck seconded by Ms Wagner so voted and passed 3-0-1 with Mr. Frost abstaining.

**DISCUSSION ITEMS:**

**CENTRAL OFFICE UPDATE**

Superintendent Cullen updated the School Committee members on the institution of fees for busing and for athletics stating that numerous forms of communication have been sent out to the public thru the newspaper, ConnectEd and the website as well as a public forum which was held at the High School.

**CHAIRMAN’S REPORT**

None

**ADJOURNMENT**

Chairman Frost made a motion to adjourn to Executive Session for purposes of reviewing minutes of prior executive sessions that dealt with collective bargaining with union and negotiations with non-union personnel where discussion in open meeting may have a detrimental effect if held in open session and that the School Committee would not be coming back to open session so moved by Mr. Gouck seconded by Ms. Wagner.

A roll call vote followed

Mr. Frost	Yes
Mr. Gouck	Yes
Mrs. Meilan	Yes
Ms. Wagner	Yes

Adjourned: 8:05 p.m.

*Submitted by: Emily Sugrue*