

North Attleborough School Committee
Meeting Minutes
September 10, 2012

The North Attleborough School Committee met on Monday, September 10, 2012 at 7:00 P.M. in the James M. Rice Conference Room at the Woodcock Administration Building.

Committee members present included: Neal Gouck, James McKenna, Kevin O'Donnell, Chip Poirier and Carol Wagner. Chairman Frost and Mrs. Meilan were not in attendance.

Superintendent Suzan Cullen, Assistant Superintendent Joel Antolini, Business Administrator David Flynn and Facilities and Grounds Administrator Kyle Kummer represented Central Administration.

Secretary Poirier called the meeting to order at 7:02 p.m.

Pledge of Allegiance followed.

Secretary Poirier thanked Trevor Bowman from North TV for manning the video controls.

RECOGNITION

Secretary Poirier welcomed the two new High School Committee Representatives, Kate Kummer and Ryan Kingsley; who updated the School Committee on the first few days of school. Ryan stated that a new traffic pattern was being implemented to ease the flow of traffic into the High School parking lot and that Step-up day which was held in August was a huge success. Kate stated that having the schedules given to students prior to the start of school has proved to be very successful and that the Young Leaders Group meetings with Principal Holcomb will start on Friday, September 14th. Kate stated that the team works with Administrators as a "think tank" to help improve the high school experience.

Mrs. Meilan arrived at 7:08.

Superintendent Cullen recognized Robert Boulanger High School Senior, Eagle Scout Candidate and athlete who designed the new High School sign which is located between the High School and Middle School complex. Superintendent Cullen stated that Fast Signs and many volunteers helped Robert with this project and that there has been many compliments from the Community at large.

Superintendent Cullen congratulated the North Attleboro High School football team for their win over LaSalle Friday night as well as for being featured on NBC 10 Friday Night Lights which includes a segment called What's Cool about your School which will run at during the 7:00 p.m. news.

PRESENTATIONS

Town Administrator Mr. Mark Fisher was in attendance and presented the attached.

ACTION ITEMS

BILLS DATED

Secretary Poirier called for a vote to approve bills dated August 2, 9, 16, 23 & 30, 2012 so moved by Mr. McKenna seconded Mr. Gouck so voted and passed unanimously.

MINUTES

Secretary Poirier called for a vote to approve the August 6, 2012 School Committee meeting minutes so moved by Mr. O'Donnell seconded by Mr. Gouck so voted and failed 3-3-0 with Mr. McKenna, Mr. O'Donnell and Mr. Poirier abstaining. These minutes will be voted on at the October 1st School Committee meeting.

ACTION ITEMS ~ REQUIRING VOTES

Superintendent Cullen shared her goals with the School Committee stating the following:

Professional Practice Goal:

During the 2012-2013 School Year, I will increase my communication with Staff, Families, all Town Departments and the Community to develop my relationships with these constituents and to provide an overview of the School District's Educational Goals, current needs and potential budget implications.

Actions:

1. Develop Informative and Thoughtful Messages to post at least quarterly on the District's website.
2. Attend monthly Town/ School Events
3. Implement Superintendent's Cable Show: *Inside NA Schools with Superintendent Cullen* focusing on Educational Topics impacting our schools. This will be an opportunity to educate the community on our current practices and focus areas. This will be taped at least 4 times throughout the year.
4. Continue meeting with PTO Presidents monthly to hear their perspective on issues, create consistency across Parent groups and to distribute important information in a timely fashion.
5. Meet with Town Departments on a bi-monthly basis to establish relationships and to engage in informative dialogues regarding budget and the Educational focus areas of the District.
 - a. Town Administrator
 - b. Police Chief
 - c. Fire Chief
 - d. Other Departments
6. Update the District Improvement Plan that targets current goals and data.
7. Oversee the updates of all School Improvement Plans.
8. Identify and utilize available support mechanisms that may be available to support our schools:
 - a. Grants-reallocate funds if possible and investigate potential opportunities
 - b. Capitalize MA School Building Authority project opportunities
 - c. Collaborate with the Proposition 2 ½ Committee
 - d. Expand Community Partnerships

Artifacts/Evidence:

Copies of Quarterly Communications
Meeting Agendas with committees
Event Flyers
Cable Productions
Dates/Topics of Town Department(s) meetings
District Improvement Plan
School Improvement Plans
Reports to School Committee/meeting minutes
Roosevelt Window Project
HS Science Lab Initiative
Title I and IIA reallocations
Any new grants
Bristol County Savings Bank Partnership
Richard A. Smith Education Fund enhancement

Student Learning Goal:

During the 2012-2013 School Year, I will implement the New Educator Evaluation System for the Superintendent, Administrators and Teachers to focus on making teaching and learning the main focus for the District.

Actions:

1. Provide overviews and training for Staff on new regulations:
 - a. Administrators
 - b. School Committee
 - c. Department Chairs
 - d. Teachers
2. Inform Public on new system
 - a. Public Hearing
 - b. Newspaper articles
 - c. School Committee meetings
 - d. Website
3. Successfully negotiate this implementation with NAFT.
4. Ratification from SC and NAFT.
5. Continue to develop my relationships with ALL Staff through enhanced communication.
6. Ensure adherence to RTTT and DESE regulations by following timelines and completing all mandated reports.
7. Provide guided Professional Development for Administrators that will be replicated during their staff meetings
8. Provide guided Professional Development for all staff focused on:
 - a. 5 step Cycle
 - b. Rubrics
 - c. Goals
9. Identify and analyze District, School, Student data to ensure goals reflect current needs.
10. Monitor Goal Development for Administrators and Teachers.
11. Develop a joint Administrator/NAFT representative committee to evaluate implementation year.
12. Observe each Principal, Special Education Director, Technology Director and Assistant Superintendent during staff meetings throughout the year.
13. Engage in at least 3 walk-throughs of schools per year with each Administrator and provide feedback on Administrative practice.
14. Provide mid-cycle formative assessments and Summative Evaluations to all Administrators.

Artifacts/Evidence:

Leadership Meeting schedules/agendas
Professional Development Plan
School Improvement Plans
Log of school visits
New Contract Language for Teachers/Administrators Unit B
Newspaper articles
RTTT and DESE reports
Joint Committee meeting dates/summary of findings
Mid-Cycle and Summative evaluations of Administrators

Vote to approve Superintendent Cullen's Goals, so moved by Mr. McKenna seconded by Mr. O'Donnell.
Discussion ensued.

Mr. McKenna made a motion to amend Superintendent Cullen's Goals to change "2012-2013 School Year" to September 2012 through March 1, 2013 so moved by Mr. O'Donnell and passed 5-1-0 with Mr. Gouck abstaining.

Mr. McKenna made a motion to substitute the word *Collaborate* with the Proposition 2 ½ Committee to *Communicate* with the Proposition 2 ½ Committee seconded by Mr. Gouck so voted and failed 3-2-1 with Mrs. Meilan and Mr. Poirier opposing and Ms. Wagner abstaining.

Mr. Gouck made motion to accept the Superintendent Goals seconded by Mr. O'Donnell, so voted and passed 5-1-0 with Mr. McKenna voting in the negative. Mr. McKenna asked that the minutes reflect that his vote was solely based on the word *collaborate* associated with the proposition 2 ½ Committee.

DISCUSSION ITEMS:

Opening of 2012-2013 School Year

Superintendent Cullen shared with the School Committee members the successful opening of the school year and thanked all the principals, staff members, students and parents for beginning the year in a positive light in spite of the limited resources.

CHAIRMAN'S REPORT

None

PUBLIC COMMENTS

None

ADJOURNMENT

Secretary Poirier made a motion to adjourn so moved by Mr. McKenna seconded by Mrs. Meilan so voted and passed unanimously

Adjourned: 8:37 p.m.

Submitted by: Emily Sugrue