

*NORTH ATTLEBOROUGH PUBLIC
SCHOOLS*



SCHOOL IMPROVEMENT PLAN

EARLY LEARNING CENTER

2017-2020

Mission, Vision, and Core Values

Mission

Guided by our core values, the North Attleborough Public Schools (NAPS) in partnership with families and the community, will provide a respectful, caring, safe, and supportive environment that actively engages and challenges our students and staff to reach their full potential.

Vision

Our schools will be innovative learning environments where students are supported intellectually, emotionally, socially, and physically, while becoming productive and responsible citizens.

Core Values

Collaboration
Achievement
Respect
Excellence
Support

ELC SIP Contributors:

Dr. Victoria B. Ekk/ Principal
Traci Vaughan/ Team Chair
Lee Burgess/ Lead Teacher
Stacy Dempsey/ Teacher
Rena Guilfooy/ Teacher
Kristen Milewski/ Teacher
Sarah Contee/ Teacher
Tara Puccio/ Teacher
Karen Folan/ Teacher
Hope Coblenz, Speech Therapist

Diane Corbett/ Speech Teacher
Diane Desilets/ Occupational Therapist
Jameela Samma/ Physical Therapist
Keri Gaudette/ Nurse
Lynn Perrault/ Administrative Assistant
Sarah Stone/ Parent
Michele Simon/ Parent
Stephanie DeBiasio/ Parent
Devin Van Balen/ Parent
Diana Hall/ Parent

Valerie Haumesser/ Parent
Kim Avila/ Parent
Jason Stone/ Parent
Trisha Rabbitt/ Parent
Sara Hull/ Parent
Laura Fontaine/ Parent

Key Areas, Goals & Objectives

- a. **Curriculum, Instruction & Assessment** – NAPS will provide rigorous and relevant learning opportunities to develop college and career readiness while maximizing individual achievement.
 - i. Develop a 21st Century Curriculum.
 - ii. Embed social emotional core competencies within our schools.
 - iii. Increase and enhance communication across the district.
 - iv. Expand and enhance the use of technology tools to maximize student achievement, curriculum delivery and assessments.
 - v. Enhance administrative instructional leadership.
- b. **Culture and Climate** – NAPS will provide its students with a supportive environment to foster academic, social, emotional and physical needs.
 - i. Promote the academic, social and emotional welfare of all students.
 - ii. Expand and enhance professional development opportunities and leadership opportunities for staff.
 - iii. Expand community involvement
- c. **Facilities** – NAPS will provide a well-maintained healthy, safe/secure environment to optimize student learning and support of 21st Century Teaching & Learning.
 - i. Develop a Facilities Master Plan
 - ii. Evaluate a reconfiguration and consolidation model at the elementary level
 - iii. Increase, and upgrade technology at all schools
 - iv. Increase security measures at all schools
- d. **Financial Sustainability** – NAPS will continue efficient operations that are transparent and aligned with educational priorities.
 - i. Develop a budget that is student- and classroom teacher-centered
 - ii. Work with town departments and officials to secure adequate funding to ensure educationally appropriate staffing, programs, and facilities
 - iii. Explore grant opportunities and other non-traditional revenue sources that align with our priorities

Key Area – Curriculum, Instruction & Assessment

Goal – In order to assist preschool children to be fully ready for entrance to Kindergarten, the NA ELC will provide engaging learning opportunities aligned with Massachusetts curriculum frameworks and guidelines,

Objective (i) - Develop a rich, standards-based curriculum utilizing the Understanding by Design format .

Actions	Evidence	Responsibility	Timeline
1. Provide professional development – UbD Understanding by Design	Professional Development Day Agendas and Materials; Professional Learning Community (PLC) Agendas/ Notes	Curriculum Team, Principal	2017
2. Following the district adopted curriculum revision cycle, review current curriculum	PD Day products; PLC Agendas/ Notes	Principal, Teachers	2017-Beyond
3. Revise curriculum utilizing UbD format, MA Frameworks/Guidelines and Early Childhood Education recommendations	PLC Notes; revised thematic units	Principal, Teachers	2017-2020
4. Provide ELC parents with information about the purpose and process of curriculum revision and about the key ideas behind Understanding by Design	School Council, PTO and Parent Information night agendas and materials	Principal	2017-2018

Key Area – Curriculum, Instruction & Assessment

Goal – In order to assist preschool children to be fully ready for entrance to Kindergarten, the NA ELC will provide engaging learning opportunities aligned with Massachusetts curriculum frameworks and guidelines,

Objective (ii) – Embed Social Emotional Learning (SEL) competencies in the curriculum and implement SEL instructional practices.

Actions	Evidence	Responsibility	Timeline
1. Provide professional development in SEL	Professional Development Day Agendas and Materials; Professional Learning Community (PLC) Agendas/ Notes	Curriculum Team, Principal	2017
2. Review current curriculum and instructional practices to determine SEL strengths and needs	Prof. Dev. Day agendas; PLC Agendas/ Notes	Curriculum Team, Principal, Teachers	2017
3. Embed SEL competencies/ state adopted preschool SEL standards in curriculum units	PLC Notes; revised thematic units	Principal, Teachers	2018
4. Refine SEL instructional practices in accordance with student needs	PLC Notes; Revised curriculum	Principal, Teachers	2018-Beyond
5. Provide ELC parents with information about the purpose and process of curriculum revision and about the Massachusetts Preschool SEL Standards	School Council, PTO and Parent Information night agendas and materials	Principal	2017-2018

Key Area – Curriculum, Instruction & Assessment

Goal – In order to assist preschool children to be fully ready for entrance to Kindergarten, the NA ELC will provide engaging learning opportunities aligned with Massachusetts curriculum frameworks and guidelines,

Objective (iv) – Embed preschool- appropriate Digital Learning Computer Science (DLCS) competencies in the ELC curriculum and instructional practices.

Actions	Evidence	Responsibility	Timeline
1. Provide professional development in DLCS	Professional Development Day Agendas and Materials; Professional Learning Community (PLC) Agendas/ Notes	Curriculum Team, Principal	January-June 2018
2. Review current DLCS curriculum and instructional practices	Prof. Dev. Day agendas; PLC Agendas/ Notes	Principal, Teachers	Spring 2018
3. Embed preschool-appropriate DLCS practices into Stage 3 activities of Ubd- revised thematic curriculum units.	PLC Notes; revised thematic units	Principal, Teachers	2018
4. Provide ELC parents with information about the purpose and process of curriculum revision and about the key ideas behind DLCS competencies at the preschool level.	PLC Notes; Revised curriculum	Principal, Teachers	2018-Beyond

Goal – In order to assist preschool children to be fully ready for entrance to Kindergarten, the NA ELC will provide engaging learning opportunities aligned with Massachusetts curriculum frameworks and guidelines,

Objective (v) - Increase and enhance the ELC's school-to-home and school-to-community communication .

Actions	Evidence	Responsibility	Timeline
<p>1. Principal, Staff, School Council and PTO utilize electronic and paper-based newsletters, school website, Connect Ed, Aspen X2 and social media outlets to provide parents with information about ELC curriculum, instructional practices and events.</p>	<p>School and classroom newsletters, office emails, electronic notices, meeting agendas, social media and multimedia products</p>	<p>Principal, staff and parent organizations</p>	<p>2017- Beyond</p>
<p>2. Hold two parent orientations per year to update parents on program changes, curriculum revision and ways to enhance home support of academic and social emotional learning.</p>	<p>Parent orientation notices, agendas and resource materials</p>	<p>Principal</p>	<p>2017-Beyond</p>
<p>3. Produce electronic/paper-based brochures providing parents and the community at large with information about curriculum, instruction, SEL and DLCS practices at the NA ELC.</p>	<p>PLC agendas/notes; electronic and/or paper based brochures</p>	<p>Teachers with administrative support</p>	<p>2017-Beyond</p>

Key Area – Culture & Climate

Goal – The North Attleborough Early Learning Center will provide students with a supportive environment to foster academic, social, emotional and physical needs.

Objective (i) - Promote the academic, social and emotional welfare of every ELC student.

Actions	Evidence	Responsibility	Timeline
1. Incorporate SEL Competencies and Preschool SEL Standards into curriculum and instruction at the ELC.	Revised curriculum; classroom observations; student data on improved behaviors related to the SEL competencies and standards.	Principal and Teachers	2018- Beyond
2. Implement preschool report card with SEL Core Competencies	Preschool Report Cards	Assistant Superintendent, Director of Special Education	2017-2019
3. Train all staff on SEL Core Competencies	Professional Development Day agendas; PLC agendas/notes		
4. Include evidence of SEL practices in evaluation process	Evidence posted on Baseline Edge	Teachers, Principal	2018-Beyond

Key Area – Culture & Climate

Goal – The North Attleborough Early Learning Center will provide students with a supportive environment to foster academic, social, emotional and physical needs.

Objective (ii) - Expand and enhance professional development opportunities and leadership opportunities for staff.

Actions	Evidence	Responsibility	Timeline
1. Training for UbD, SEL, and DLCS with a focus on curriculum revision and improvement of instructional practices	Professional Development Day and PLC Agendas, Notes & Feedback forms	Curriculum Team, Principal, Teacher Leader	2017-Beyond
2. Train staff on new technology tools, website and any preschool software adopted in curriculum revision.	Training agendas, materials, resources	Principal	2017-Beyond

Key Area – Culture & Climate

Goal – The NA ELC will provide students with a supportive environment to foster academic, social, emotional and physical needs.

Objective (iii) - Expand community involvement

Actions	Evidence	Responsibility	Timeline
1. Provide parents and the community-at-large with the opportunity to access Ubd, SEL and DLCS information provided to staff and students.	Agendas and materials for parent orientation, information evenings, PTO/School Council meetings; school website, newsletters, and electronic or paper-based brochures.	Principal, teachers, PTO	2017-Beyond
2. Invite parents and community to ELC Family Fun Day and other whole-school events.	Agendas, promotional materials	Principal, PTO/ School Council	2017-Beyond
3. Strengthen “Child Find” process	Posted Child Find procedures, documentation of collaboration with MA Early Intervention program	Principal, Team Chair, Lead Teacher, OT/ PT and BCBA staff	2017-Beyond

Key Area – Facilities

Goal – The NA ELC will provide a well-maintained, healthy, safe/secure environment to optimize preschool students’ academic and social emotional learning in preparation for entering Kindergarten

Objective (i) - Develop a district-approved ELC Facility Master Plan that includes site improvements and an appropriate maintenance schedule.

Actions	Evidence	Responsibility	Timeline
1. Conduct a review of building repair and replacement needs.	ELC facility status report	Principal, Custodian, Staff, Buildings & Grounds Director	2017-2018
2, Consult with NAPS central office staff to determine priorities for facility repairs/ replacement	Facility Repair/ Replacement Plan	Principal, Buildings and Grounds Director, ELC Custodian	2017-2018
3. Create a building and grounds maintenance schedule in collaboration with central office staff.	ELC Maintenance Schedule	Principal, Buildings and Grounds Director, ELC Custodian	2017-Beyond

Key Area – Facilities

Goal – The NA ELC will provide a well-maintained, healthy, safe/secure environment to optimize preschool students' academic and social emotional learning in preparation for entering Kindergarten

Objective (ii) - Evaluate a reconfiguration and expansion of the ELC preschool program

Actions	Evidence	Responsibility	Timeline
1. Conduct a survey of community needs for preschool services	Preschool services survey results	ELC Principal and central office administrators	2017-2018
2, Consult with NAPS central office staff to determine possible configurations for an expanded preschool program	Reconfiguration and Expansion Report	ELC Principal and central office administration	2017-2018
3. Present Reconfiguration and Expansion Report to School Committee and other stakeholders.	School Committee Agenda/ Minutes	ELC Principal and Superintendent	2018

Key Area – Financial Sustainability

Goal – The NA ELC will conduct efficient operations that are transparent and aligned with academic and social emotional learning priorities.

Objective (i) – Utilize grant opportunities and other tuition revenue sources that align with our priorities and expand preschool services to the community.

Actions	Evidence	Responsibility	Timeline
1. Research new grant opportunities and continue to apply for grants currently part of the ELC budget.	Grant applications	Principal in consultation with district administration	2017-Beyond
2. Explore expanding preschool program offerings to the community, staff and families	Reconfiguration/Expansion Survey and Report	ELC Principal in collaboration with district administration	2017-Beyond